

- 69 Drift Boulevard, Muldersdrift, P O Box 19 Muldersdrift 1747, 068-202-5378, muldersdrift@tksw.co.za, www.ksmuldersdrift.co.za •

✿ Enrolment and Registration Procedure ✿

Before an Interview takes place:

- An **Application Booking Form** needs to be completed IN FULL PLEASE and handed in to the principal
- A booking admin payment of **R200.00** per child needs to accompany this form (if an EFT is done for this, please ensure that you hand in a copy of the proof of payment; it must be attached to the Application Booking Form)
- The completion of the Application Booking Form and the payment of the R200.00 per child DOES NOT guarantee a space, nor is it refundable; it starts the process which will either end with your child being accepted or declined to attend at the school.
- With your completed Application Booking Form, please hand in copies of:
 - ✓ **R200** Booking / Application Cash Fee (once-off fee for new applications – non-refundable)
 - ✓ Attach a copy of the child's **Birth Certificate**
 - ✓ Attach a copy of the child's **latest school report** (from first, second, third or fourth term, whichever is relevant)
 - ✓ Attach a copy of an **up-to-date Immunisation Card**
- Please complete and submit the ITC Check "Consent to Consumer Profile" Form with the Application Booking Form
- Please complete and submit the Confidential Church Reference Form with the Application Booking Form
- Grade 1 applicants **must** provide an acceptable Grade 1 readiness done by an **Educational Psychologist** (please see our recommended list) (*Grade 1 learners must be 6 years old already when they enter Grade 1 and they must turn 7 years old IN / DURING their Grade 1 year*)

Suggestions – Educational Psychologists: Grade 1 Readiness Test

- **Cathy Moore** **082-459-2542 (For Readiness Test)**
- Colleen Hensman (011) 475-7646
- Elizabeth Bezuidenhout 083-539-8475
- Catherine Pieterse 072-378-7340
- Ronel Tarnow 083-268-9383
- Ronel Duif (011) 795-2526
- **Ronlynn Lotriet** **082-851-2102 (For Therapy)**

R200.00 cash payment or EFT payment made to:

PAYMENT DETAILS:

Account Name:	The Kings School Muldersdrift
Bank:	ABSA Bank
Branch:	Universal Code
Branch Code:	632005
Type of Account:	Cheque Account
Account Number:	409 533 9074

Email Proof of Payment to creditcontrol@tksw.co.za

Once all the checks have been done and if all is "green to go", an interview with the principal is set up and the full admission pack is emailed:

1. Contractual Agreements completed and handed in at the INTERVIEW (compulsory):
 - 1a) Admissions Procedure – Forms to be SIGNED and submitted
 - i. Certified Copy of the learner's Birth Certificate (with Application Booking Form)
 - ii. Copy of the learner's most recent school report (with Application Booking Form)
 - iii. Copy of the learner's Immunisation Card (with Application Booking Form)
 - iv. Certified copy of the parent's / guardian's ID documents
 - v. Certified copy of the parent's / guardian's Medical Aid Card
 - vi. Transfer Card from previous school
 - vii. Signed Annual Registration Form
 - viii. Signed Conditions of Admission
 - ix. Signed General Indemnity
 - x. Signed Financial AND Educational Contract
 - xi. Signed Parent Consent for Third Parties to collect your child(ren)
 - xii. Signed Principles of Partnership for Parents / Signatories
 - xiii. Signed Principles of Good Conduct for Pupils / Learners
 - 1b) Signed Dress Code (compulsory)
 - 1c) Signed Code of Conduct – Statement of Discipline (compulsory)
 - 1d) Signed Vision Statement, Mission Statement, Statement of Belief and Core Belief (compulsory)

When the family come for the interview with the principal, they need to hand in all the completed paperwork for processing. Please ensure that ALL the documents are signed in the correct and appropriate places.

❁ APPLICATION BOOKING FORM ❁

NO APPLICATION WILL BE CONSIDERED WITHOUT THE FOLLOWING:

- **Complete** APPLICATION BOOKING FORM
- Consent to Consumer Profile (BOTH parents to complete the form)
- Confidential Church Reference Form
- Pay R200.00 Application Booking Fee (can be paid in cash at school office or email Proof of Payment / EFT) Proof of Payment to be attached to booking form. Do NOT send it separately.
- Attach a copy of your child's Birth Certificate
- Attach a copy of your child's latest school report
- Attach a copy of an up-to-date Immunisation Clinic Card of your child

PARENTS DETAILS										
Father Full Name					Mother Full Name					
Father Surname					Mother Surname					
Father ID Number					Mother ID Number					
Marital Status	<input type="checkbox"/> Married			<input type="checkbox"/> Divorced			<input type="checkbox"/> Widowed			<input type="checkbox"/> Living together
Home Language	<input type="checkbox"/> English	<input type="checkbox"/> Afrikaans	<input type="checkbox"/> Zulu	<input type="checkbox"/> Xhosa	<input type="checkbox"/> Sotho	<input type="checkbox"/> Tswana	<input type="checkbox"/> Tsonga	<input type="checkbox"/> Other		
STUDENT DETAILS										
Student Full Name					Student Surname					
Grade Entering 2023					Nationality					
Date of Birth	d d	m m	y y y y		Current Age					
Gender	<input type="checkbox"/> Male			<input type="checkbox"/> Female						
ADDRESS										
Residential Address of where student lives permanently										
Postal Address								Code:		
EMPLOYMENT DETAILS										
Father Place of Employment					Mother Place of Employment					
Occupation					Occupation					
Work Telephone					Work Telephone					
Home Telephone					Home Telephone					
Father's Cell Number					Mother's Cell Number					
Father's email					Mother's email					
CHURCH DETAILS										
Church Attending										
Pastor / Rev / Priest										
Contact Number										
Family's involvement										
Pastor Letter attached	<input type="checkbox"/> Yes			<input type="checkbox"/> No						
CURRENT SCHOOL DETAILS										
School Now attending					Current Grade					
Principal Name					School Contact Number					
Teacher Name					School Email Address					
Reason for leaving current school										
Reason for wanting to attend this school										
I / We _____ parent(s) of _____ agree that the above information is correct.										
I / We request that our child be enrolled in the AFTERCARE: <input type="checkbox"/> Yes <input type="checkbox"/> No										
Father's Signature					Mother's Signature					

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 **CONSENT TO CONSUMER PROFILE** 

I, _____ (full name and surname)

ID Number

of (physical address) _____

Postal Address _____
_____ Code _____

Home Contact Number _____ -

Cell Number _____

Work Contact Number _____

consent and allow **THE KING'S SCHOOL MULDRSDRIFT**, or its appointed agents, permission to access my consumer profile on the database held by the Credit Bureaux.

PARENT SIGNATURE

DATE (dd/mm/yyyy)

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✻ **CONFIDENTIAL CHURCH REFERENCE** ✻

PARENTS DETAILS			
Father Full Name		Mother Full Name	
Father Surname		Mother Surname	
STUDENT DETAILS			
Student Full Name		Student Surname	
CHURCH DETAILS			
Church Attending			
Pastor / Rev / Priest Name			
Contact Number			
Your position and relationship to the applicant			
How long have you known the family?			
In your opinion how would you describe their relationship with God			
Is the home environment stable or secure – validate			
Is the relationship at home secure – validate			
Please provide any additional information which will support this family's application for enrolment into The King's School Muldersdrift.			
Pastor's Name			Pastor's Signature
Date			

Church Stamp

*Thank you for your counsel and recommendations.
It is much appreciated!*